



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER
AND PRESIDIO OF MONTEREY
OFFICE OF THE STAFF JUDGE ADVOCATE
1336 PLUMMER STREET, BLDG. 275
MONTEREY, CALIFORNIA 93944

ATZP-JA

July 2010

MEMORANDUM FOR ALL

SUBJECT: Policy on Use of Frequent Flyer Miles

1. PURPOSE: Provide guidance on use of frequent flyer miles generated by official travel

2. REFERENCE:

- a. Joint Federal Travel Regulations (JTR), Chap 1, Part D, para. C1200 B
- b. Joint Ethics Regulation (JER), DOD 5500.7-R

3. DISCUSSION:

a. The National Defense Authorization Act for FY02 changed the previous Federal travel policy by allowing military and civilian personnel to retain promotional items, including frequent flyer miles, earned while traveling in an official capacity.

b. The promotional material must be obtained under the same terms as those offered to the public and must be at no additional cost to the government.

c. Personnel on official travel may now use frequent flyer miles to upgrade to business or first-class travel. However, the wearing of military uniforms while traveling first-class is strictly prohibited.

d. Attempts to distort travel schedules in order to accrue frequent mileage points, to the extent that they increase the cost of travel to the government, violate the Joint Ethics Regulation and in some cases, may violate criminal conflicts of interest statutes.

4. If you have any questions or need further information, please feel free to contact the Office of the Staff Judge Advocate, Administrative Law Division, at (831) 242-6402.

A handwritten signature in black ink, appearing to read "Christopher Chatelain".

CHRISTOPHER CHATELAIN
1LT, JA
Chief, Administrative Law Division