



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY GARRISON, PRESIDIO OF MONTEREY
1759 LEWIS ROAD, SUITE 210
MONTEREY, CA 93944-5006

IMSW-POM-ZA

22 NOV 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy on the Use of Government Vehicles for Volunteer Service

1. References:

- a. DoD Directive 5500.7, Standards of Conduct, 30 August 1993.
- b. AR 360-1, The Army Public Affairs Program, 15 September 2000.
- c. AR 58-1, Management, Acquisition, and Use of Motor Vehicles, 10 August 2004.

2. Purpose: To provide guidance on the use of government vehicles in support of volunteer events.

3. Applicability: This policy applies to all military and Department of Defense (DoD) civilian personnel assigned, attached, located or employed on the Presidio of Monterey (POM) and Ord Military Community (OMC).

4. Proponent: The proponent for this policy is the Directorate of Logistics (DOL), Transportation Division, IMSW-POM-LGT at extension 7784. This policy supersedes previous policy dated 24 February 2004.

5. All units are required to submit a written request through the Installation Legal Office (ILO) to the Garrison Commander in order to use Army-owned/leased vehicles in support of volunteer events. The request should include, at a minimum, event title, brief description of the event, number of volunteers, number of vehicles, dates of event, and unit point of contact (POC). The Garrison Commander will approve requests on a case-by-case basis. This approval authority is not delegated to any assigned/tenant units.


PAMELA L. MARTIS
COL, MP
Commanding

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