



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON, PRESIDIO OF MONTEREY
1759 LEWIS ROAD, SUITE 210
MONTEREY, CA 93944-3223

JUL 07 2016

IMPM-MWA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum #608-18-1, Family Advocacy Case Review
Committee Case Determination Letters

1. References:

a. Army Regulation (AR) 608-18, The Army Family Advocacy Program (FAP), 30 October 2007 (RAR 13 September 2011).

b. Command Policy on Family Advocacy, 31 December 2015.

2. Purpose: To provide guidance concerning the Army FAP at the U.S. Army Garrison, Presidio of Monterey (USAG, POM).

3. Applicability: All U.S. Army and U.S. Air Force unit commanders, and Chief, Child, Youth and School Services at USAG POM. This policy supersedes the previous policy dated 16 August 2013.

4. Proponent: The proponent for this policy is the Presidio of Monterey Army Health Clinic, Chief, Social Work Services/FAP at (831) 242-6343.

5. The leadership at the USAG POM actively supports the goals of the FAP.

6. After a FAP case is reviewed at the FAP Case Review Committee, a Case Determination letter and a Commander's Treatment Plan letter are sent electronically to the Service Member's unit commander. The Case Determination letter must be signed by the Service Member and the unit commander. The Treatment Plan letter must be signed only by the unit commander, and both must be returned to the Chief, Social Work Services (reference 1a), within 30 days for entry into the FAP electronic database.

7. When FAP cases are closed or transferred, a notification is sent to the Service Member's unit commander. The Service Member and unit commander must sign the acknowledgement, the unit commander must complete the Commander's Response/Action Checklist, and the package must be returned to the Chief, Social Work Services, within seven days of receipt.


LAWRENCE T. BROWN
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Commanding

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